



PROVINCE OF WEST SUMATERA

**THE DECREE OF REGENT OF MENTAWAI ISLANDS
NUMBER 64 OF 2015**

**CONCERNING
REGISTRATION PROCEDURES OF TOURISM
BUSINESS**

**BY THE GRACE OF GOD THE ALMIGHTY
REGENT OF MENTAWAI ISLANDS**

- Considering : a. in order to protect the interests of citizens, improve the welfare of citizens and providing legal certainty for Tourism in conducting its business, it is necessary to regulate the registration of Tourism Business;
- b. that in order to fulfill the purpose of letter a, it is necessary to stipulate a Regent Regulation on the Procedure of Tourism Business Registration;
- In view of : 1. Law No. 49 of 1999 on the Establishment of Mentawai Islands Regency (State Gazette of the Republic of Indonesia Year 1999 No. 177, Supplement to State Gazette of the Republic of Indonesia No. 3898) as amended by the Law No. 9 of 2000 on the Amendment to Law No. 49 of 1999 on the Establishment of Mentawai Islands Regency (State Gazette of the Republic of Indonesia of 2000 No. 76, Supplement to the State Gazette of the Republic of Indonesia No. 3964);
2. Law No. 33 of 2004 on Financial Balance between the Central Government and Local Government (State Gazette of the Republic of Indonesia of 2004 No. 126,

Supplement to the State Gazette of the Republic of Indonesia No. 4438);

3. Law No. 10 of 2009 on Tourism (State Gazette of the Republic of Indonesia of 2009 No. 11, Supplement to the State Gazette of the Republic of Indonesia No. 4966);
4. Law No. 12 of 2011 on the Establishment of Law Regulation (State Gazette of the Republic of Indonesia of 2011 No. 82, Supplement to the State Gazette of the Republic of Indonesia No. 5234);
5. Law No. 23 of 2014 on Regional Government (State Gazette of the Republic of Indonesia of 2014 No. 244, Supplement to the State Gazette of the Republic of Indonesia No. 5587) as amended several times and the latest by Law No. 9 of 2015 on the Second Amendment to Law No. 23 of 2014 on Regional Government (State Gazette of the Republic of Indonesia of 2015 No. 58, Supplement to the State Gazette of the Republic of Indonesia No. 5679);
6. Government Regulation of the Republic of Indonesia No. 50 of 2011 on the Master Plan of National Tourism Development (State Gazette of the Republic of Indonesia of 2011 No. 125, Supplement to the State Gazette of the Republic of Indonesia No. 5262);
7. Regulation of the Minister of Culture and Tourism Number: PM.85/HK.501/MKP/2010 of 2010 on the Registration Procedures of Tourism Travel Business;
8. Regulation of the Minister of Culture and Tourism Number: PM.86/HK.501/MKP/2010 of 2010 on the Registration Procedures of Business of Accommodation Provision;
9. Regulation of the Minister of Culture and Tourism Number: PM.87/HK. 501/MKP/2010 of 2010 on the Registration Procedures of Foods and Beverages Service Business;
10. Regulation of the Minister of Culture and Tourism Number: PM.88/HK.501/MKP/2010 of 2010 on the Registration Procedures of Business of Tourism Area;
11. Regulation of the Minister of Culture and Tourism Number: PM.89/HK.501/MKP/2010 of 2010 on the Registration Procedures of Tourism Travel Service Business;

12. Regulation of the Minister of Culture and Tourism Number: PM.90/HK.501/MKP/2010 of 2010 on the Registration Procedures of Tourism Attraction Business;
13. Regulation of the Minister of Culture and Tourism Number: PM.91/I-IK.501/MKP/2010 of 2010 on the Registration Procedures of Recreation and Entertainment Organization Business;
14. Regulation of the Minister of Culture and Tourism Number: PM.92/HK.501/MKP/2010 of 2010 on the Registration Procedures of Tour Service Business;
15. Regulation of the Minister of Culture and Tourism Number: PM.93/HK.501/MKP/2010 of 2010 on the Registration Procedures of the Business of Organizing Meeting, Incentive Travel, Conference and Exhibition Services;
16. Regulation of the Minister of Culture and Tourism Number: PM.94/HK.501/MKP/2010 of 2010 on the Registration Procedures of Tourism Consultant Services Business;
17. Regulation of the Minister of Culture and Tourism Number: PM.95/HK.501/MKP/2010 of 2010 on the Registration Procedures of Tourism Information Services Business;
18. Regulation of the Minister of Culture and Tourism Number: PM.96/HK.501/MKP/2010 of 2010 on the Registration Procedures of Water Tourism Business;
19. Regulation of the Minister of Culture and Tourism Number: PM.97/HK.501/MKP/2010 of 2010 on the Registration Procedures of SPA Business;
20. Regional Regulation of Mentawai Islands Regency Number 1 of 2015 on Tourism;
21. Regional Regulation of Mentawai Islands Regency Number 2 of 2013 on Management and Utilization of Surf Tourism Attraction;

DECISION:

Specification : **REGENT REGULATION CONCERNING THE REGISTRATION PROCEDURES OF TOURISM BUSINESS**

CHAPTER I
GENERAL REQUIREMENTS

Article 1

In this Regent's Regulation, as defined by:

1. Region is the Mentawai Islands Regency.
2. Regent is the Regent of Mentawai Islands.
3. Regional Government is the Regent and the Regional Apparatus as the element of Regional Government administrators.
4. Department of Culture, Tourism, Youth, and Sports, hereinafter referred to as Disbudparpora is the Department of Culture Tourism Youth and Sport of Mentawai Islands Regency.
5. Integrated Licensing Service Office hereinafter referred to as KP2T is the Head of One Stop Integrated Service of Mentawai Islands Regency.
6. Environment Office is the Environment Office of Mentawai Islands Regency.
7. Business is any action or activity in the field of economy performed for the purpose of obtaining benefit and/or profit.
8. Tourism Business is a business providing goods and/or services for the fulfillment of tourist needs and the implementation of tourism.
9. Tourism Travel Services Business is the organization of tourism travel bureau and tourism travel agents.
10. Business of Accommodation Provision is a business of providing lodging for tourists which may be equipped with other tourism services.
11. Foods and Beverages Services Business is a business of providing foods and beverages which equipped with tools and equipment for the process of making, preparing, and/or presenting it.
12. Business of tourism area is the development and/or management effort of an area to fulfill the tourism needs in accordance with the law regulations.
13. Tourism Transportation Service Business is a business of providing transportation for the needs and activity of tourism, not regular/public transportation.

14. Tourism Attraction Business is a business of managing natural tourism attraction, and/or man-made tourist attraction.
15. Recreation and Entertainment Organization Business is an activity implementation business in the form of art performances, games arena, karaoke, as well as other entertainment and recreation aimed at tourism, but not including water and spa tourism.
16. Guide Service Business is a business of providing and/or coordinating tour guide personnel to fulfill the tourist needs and/or travel agency needs.
17. Business of Organizing Meeting, Incentive Travel, Conference and Exhibition Services is a service for group meeting, organizing travel for employees and business partners in return for their achievement, as well as organizing exhibition in order to disseminate the information and promotion of goods and services on national, regional, and international scale.
18. Tourism Consultant Services Business is a business of providing suggestions and recommendations on the study of feasibility, planning, business management, research and marketing in the field of tourism;
19. Tourism Information Services Business is a business of providing data, news, features, photos, videos, and research results on tourism distributed in the form of printed and/or electronic materials.
20. Water Tourism Business is a business of water tourism and sport, including the provision of facilities and infrastructures as well as other services managed commercially in the sea, beach, river, lake and reservoir.
21. Spa Business is a treatment business that provides services in the combination method of water therapy, aromatherapy, massage, spices, healthy food/beverage services, and physical activity aimed to balance the soul and body with regard to the tradition and culture of Indonesia.
22. Registration Certificate of Tourism Business is an official document proving that the Tourism Business performed by the Entrepreneur has been listed in the Registry of Tourism Business.

CHAPTER II
TOURISM BUSINESS

Article 2

- (1) Any person or entity conducting Tourism Business in a region shall possess Registration Certificate of Tourism Business.
- (2) Tourism Business Sector which obliged to have Registration Certificate of Tourism Business as referred to in article (1) is as follows:
 - a. business of tourism travel services;
 - b. business of accommodation provision;
 - c. business of food and beverage services;
 - d. business of tourism area;
 - e. business of tourism transportation service;
 - f. business of tourism attraction;
 - g. business of entertainment and recreation activity;
 - h. business of guide services;
 - i. business of organizing meeting, incentive travel, conference and exhibition services;
 - j. business of tourism consultant services;
 - k. business of tourism information services;
 - l. business of water tourism; and/or
 - m. business of beauty shop and spa.

Article 3

- (1) Business of tourism travel service as referred to in Article 2 letter a has the following types of business and sub-type of business:
 - a. tourism travel bureau; and/or
 - b. tourism travel agent.
- (2) Business of accommodation provision as referred to in Article 2 letter b has the following types of business and sub-type of business:
 - a. hotel;

- b. hotel resort;
 - c. villa; and/or
 - d. cottage.
- (3) Business of food and beverage services as referred to in Article 2 letter c has the following types of business and sub-type of business:
- a. restaurant;
 - b. bistro;
 - c. cafe/bar;
 - d. food sales center; and/or
 - e. catering services.
- (4) Business of tourism area as referred to in Article 2 letter d is a business which its activities establish or manage an area of certain scale to meet the tourism needs.
- (5) Business of tourism transportation service as referred to in Article 2 letter e has the following types of business and sub-type of business:
- a. tourism road transportation;
 - b. tourism river transportation; and/or
 - c. tourism domestic sea transportation.
- (6) Business of tourism attraction as referred to in Article 2 letter f has the following types of business and sub-type of business:
- a. settlements and/or customary environments management;
 - b. coastal management;
 - c. mangrove management;
 - d. special interest tourism management;
 - e. recreation/entertainment management; and/ or
 - f. nature tourism management.
- (7) Business of entertainment and recreation activity as referred to in Article 2 letter g has the following types of business and sub-type of business:
- a. sport arenas;
 - b. art arenas;

- c. game arenas;
 - d. traditional massage;
 - e. recreational park;
 - f. fitness; and/or
 - g. karaoke.
- (8) Business of guide services as referred to in Article 2 letter h is a business that provides or coordinates the tour guide personnel and the needs of tourism travel bureau.
- (9) Business of organizing meeting, incentive travel, conference and exhibition services as referred to in Article 2 letter i is a business that provides a service for a group meeting, organizing trips for employees and business partners in return for their achievements, and organize exhibition in order to disseminate information and promotion of goods and services on a national, regional, and international scale.
- (10) Business of tourism consultant services as referred to in Article 2 letter j has the type of business and sub-type of business that provides suggestions and recommendations on the study of feasibility, planning, business management, research and marketing in the field of tourism.
- (11) Business of tourism information services as referred to in Article 2 letter k is a business that provide data, news, features, photos, videos, and research results on tourism distributed in the form of printed or electronic materials.
- (12) Business of water tourism as referred to in Article 2 letter l has the following types of business and sub-type of business:
- a. marine tourism such as diving tours, sailing tours, fishing tours, and marine docks; and/or
 - b. river/lake tours such as rafting tours and rowing tours.
- (13) Business of beauty shop and spa as referred to in Article 2 letter m is treatment business that provides services in the combination method of water therapy, aromatherapy, beauty massage, spices and physical activity aimed to balance the soul and body with regard to local tradition and culture.

CHAPTER III

PURPOSE

Article 4

Tourism Business Registration aims to:

- a. guarantee the legal certainty in performing the Tourism Business for Entrepreneur; and
- b. provide information source for all interested parties regarding matters contained in the Registry of Tourism Business.

CHAPTER IV

LOCATION OF REGISTRATION, OBJECT, AND RESPONSIBILITY

Article 5

Registration of Tourism Business in the region is addressed to the Regent, in this case to the Head of KP2T.

Article 6

- (1) Tourism Business Registration in the region conducted on all fields, types and sub types of Tourism Business.
- (2) Tourism Business Registration in the region is performed by the Entrepreneur.
- (3) An individual entrepreneur that is categorized as micro or small business in accordance to the law regulation shall be exempt from the obligation to register the Tourism.
- (4) An individual entrepreneur that is categorized as micro or small business as referred to in paragraph (3) may register their Tourism Business based on their own desire.

Article 7

A tourism Entrepreneur may be an individual or in the form of incorporated or not incorporated Indonesian corporation in accordance with the provisions of legislation.

CHAPTER V

STAGES

Part One

General

Article 8

The stages of registration of Tourism Business include:

- a. application for Tourism Business registration;
- b. examination of the registration application file of Tourism Business;
- c. inclusion to the Registry of Tourism Business;
- d. issuance of Registration Certificate of Tourism Business; and
- e. update the Registry of Tourism Business.

Article 9

All stages of registration of Tourism Business shall be conducted without charging fees from the Entrepreneurs.

Part Two

Tourism Business Registration

Article 10

- (1) The application for registration of Tourism Business shall be submitted in written form by the Entrepreneur to the Head of KP2T.
- (2) The application for registration of Tourism Business shall be accompanied by document of:
 - a. a photocopy of identity card;
 - b. a photocopy of deed of establishment of business entity for a company;
 - c. a photocopy of technical license including:
 - 1) Principle approval/recommendation from the Head of Disbudparpora equipped with the activity proposal and type of Tourism Business;
 - 2) AMDAL/UKL/UPL recommendation from the Head of Office of Environment;
 - 3) Building Permit (IMB); and

- 4) Business location permit (SITU) and nuisance permit (HO).
 - d. a written statement of the Entrepreneur concerning the estimated capacity of tourism transportation services stated on the form of number of vehicles, pompong ships, boat, or surfing boat as well as carrying capacity available for the business of tourism transportation services;
 - e. written statement of the Entrepreneur concerning the estimated capacity and facilities available for the provision of accommodation service business stated in the form of number of rooms and types of facilities;
 - f. permit of foreign/domestic investment for a limited liability company (PT).
- (3) Document submission as referred to in paragraph (2) shall be submitted by showing the original documents or showing legalized photocopies or copies in accordance to the provisions of legislations.
 - (4) Entrepreneurs shall guarantee by written statements that the data and documents submitted as referred to in paragraph (1), paragraph (2), and paragraph (3) are valid, true, and in accordance with the facts.
 - (5) The format of application of Tourism Business registration as referred to in paragraph (1) contained in the Annex I of this Regent Regulation.

Part Three

Inclusion into the Register of Tourism Business

Article 11

Tourism Business Registration contains:

- a. tourism business registration number;
- b. tourism business registration date;
- c. name of Entrepreneur;
- d. address of Entrepreneur;
- e. name of the management of a business entity for Entrepreneur in the form of a business entity;
- f. type of business;
- g. brand of the business, if any;

- h. address of business location;
- i. Number of deed of company establishment and its amendments (if any), for Entrepreneur whose business in the form of business entity or identity card number for individual Entrepreneur;
- j. license name and technical license number, as well as the name and number of environmental documents owned by the Entrepreneur;
- k. the available capacity;
- l. a statement if in the future there shall be an update to items as referred to in the provisions of letter a to letter k; and
- m. information if in the future there shall be temporary suspension of registration of Tourism Business, reactivation of registration of Tourism Business and/or cancellation of registration of Tourism Business,

Article 12

Registry of Tourism Business shall be made in the form of written document and/or electronic documents in the format as contained in Annex II of this Regent Regulation.

Part Four

Issuance of Tourism Business Certificate

Article 13

The Head of KP2T based on the registry of Tourism Business issues the Registration Certificate of Tourism Business to be delivered to the Entrepreneur.

Article 14

Registration Certificate of Tourism Business includes:

- a. tourism business registration number;
- b. tourism business registration date;
- c. name of Entrepreneur;
- d. address of Entrepreneur;
- e. name of the management of business entity;
- f. type of business;
- g. brand of the business, if any;
- h. address of business location;
- i. Number of deed of company establishment and its amendment if any, for Entrepreneur whose business in the form of business entity or identity card number for individual Entrepreneur;
- j. license name and technical license number, as well as the name and number of environmental documents owned by the Entrepreneur;
- k. name and signature of the officials issuing Registration Certificate of Tourism Business; and
- l. issuance date of Registration Certificate of Tourism Business.

Article 15

Registration Certificate of Tourism Business shall be valid as proof that the Entrepreneur has been permitted to conduct a Tourism Business.

Part 5

Updates of Tourism Business Registration

Article 16

- (1) The entrepreneur is obliged to submit a written request of updates of Tourism Business Registration to the head of KP2T in the event of a condition change to the matter stated in the Tourism Business Registration no later than 30 (thirty) days after the change take place.

- (2) Submission of application updates of Tourism Business Registration accompanied with related supporting documents.
- (3) Submission of supporting documents as referred to in paragraph (2) in the form of photocopy shall be submitted by showing the original documents.
- (4) Employers shall guarantee that the data and documents submitted as referred to in paragraph (1), paragraph (2) and paragraph (3) are valid, true and in accordance with the facts.
- (5) Based on the Tourism Business Registration that has been updated, the Head of KP2T issue Tourism Business Registration to be delivered to the Entrepreneur.
- (6) With the issuance of the Registration Certificate of Tourism Business as referred to in paragraph (5), the former Registration Certificate of Tourism Business is revoked and declared no longer valid.
- (7) The Entrepreneur returns the previous Registration Certificate of Tourism Business to the Head of KP2T.

CHAPTER VI

TEMPORARY SUSPENSION AND CANCELLATION

Part One

Temporary Suspension

Article 17

- (1) The Head of KP2T shall temporary suspend the Registration Certificate of Tourism Business if the Entrepreneur:
 - a. subject to sanctions of business restriction and/or temporary suspension of business activity in accordance with the law regulation; or
 - b. not conducting the business activity continuously within 6 (six) months or more.
- (2) Registration Certificate of Tourism Business shall not be valid temporarily when the Tourism Business Registration is temporarily suspended.
- (3) The entrepreneur is obliged to submit the Registration Certificate of Tourism Business to the Head of KP2T no later than 14 (fourteen) working days after experience the matter as referred to in paragraph (1).

- (4) The Temporary Suspension of Registration Certificate of Tourism Business as referred to in paragraph (1) shall be based on the recommendation of Disbudparpora.

Article 18

- (1) The Entrepreneur may apply for reactivation of the Registration Certificate of Tourism Business if:
 - a. free from restriction of business activity and/or temporary suspension of business activity as referred to in Article 17 letter a accompanied with recommendation from the Head; or
 - b. possess the ability to reestablish the activity of UDTW as referred to in Article 17 letter b.
- (2) Submission of application of reactivation of UDTW registration is accompanied by:
 - a. documents proving that the Entrepreneur has been free from the sanctions of restriction of business activity and/or temporary suspension of business activity as referred to in Article 17 letter a; or
 - b. a written statement from the Entrepreneur that states its ability to reestablish the activity of UDTW as referred to in Article 17 letter b.
- (3) Entrepreneurs shall guarantee that the data and documents submitted as referred to in paragraph (2) are valid, true and in accordance with the facts.
- (4) The Head of KP2T or appointed officials shall conduct the examination of completeness, truth and validity of request of reactivation of Registration Certificate of Tourism Business and supporting evidence.
- (5) If based on the inspections as referred to in paragraph (4) found that the files of request of reactivation of Registration Certificate of Tourism Business has not meet the completeness, truth and validity, the Head of KP2T or appointed officials notifies in written the shortage found to the Entrepreneur.
- (6) The examination as referred to in paragraph (4) and the notification of shortage as referred to in paragraph (5) shall be completed no later than 21 (twenty one) working days after the request of reactivation of Registration Certificate of Tourism Business is accepted.
- (7) If the Head of KP2T does not provide written notification of shortage found within 21 (twenty one) working days after

the request of reactivation of Tourism Business registration, the request of reactivation of Registration Certificate of Tourism Business is considered as complete, true and valid.

- (8) The Head of KP2T shall include the activation of Registration Certificate of Tourism Business no later than 1 (one) working day after the request of reactivation of Tourism Business Registration shall be declared as complete, true and valid.
- (9) Based on the Tourism Business Registration that have been reactivated, the Regent shall re-deliver the Registration Certificate of Tourism Business to the Entrepreneur no later than 3 working days after the inclusion of reactivation of Registration Certificate of Tourism Business into the Tourism Business Registration.

Part Two

Revocation

Article 19

- (1) The Head of KP2T can cancel the Registration Certificate of Tourism Business if the Entrepreneur:
 - a. subject to sanctions of fixed termination of business in accordance with the provisions of law regulations;
 - b. not conducting the business activity continuously for a period of 1 (one) year or more; or
 - c. dissolve his/her business
- (2) Registration Certificate of Tourism Business is no longer valid if canceled.
- (3) The Entrepreneur obliged to return the Business Registration Certificate to the Head of KP2T no later than 14 (fourteen) days after experiencing the matter as referred to in paragraph (1).

CHAPTER VII
SUPERVISION AND GUIDANCE

Article 20

- (1) The Head of Disbudparpora conducts Supervision and guidance in the course of Tourism Business registration.
- (2) The supervision as referred to in paragraph (1) may include inspection anytime in the field to ensure the conformity of business activities with the Tourism Business Registration.
- (3) The guidance as referred to in paragraph (1) may include the counseling activities and other activities that enhance business competitiveness, service improvement, and community empowerment improvement.

CHAPTER VIII
ADMINISTRATIVE SANCTIONS

Article 21

- (1) Any executor of Tourism Business which failing to comply the provisions as referred to in Article 2 paragraph (1) and/or Article 16 paragraph (1), liable to sanctions in the form of first written warning.
- (2) If within the period of 30 (thirty) working days after the first written warning was given, the executor of Tourism Business does not comply with the provisions as referred to in Article 2 paragraph (1) and/or Article 16 paragraph (1), the executor of Tourism Business is liable to sanctions in the form of second written warning.
- (3) If within the period of 14 (fourteen) working days after the second written warning was given, the executor of Tourism Business does not comply with the provisions as referred to in Article 2 paragraph (1) and/or Article 16 paragraph (1), subjected to sanctions in the form of temporary suspension of Tourism Business implementation.

Article 22

- (1) Any Entrepreneur failing to comply with the provision as referred to in Article 10 paragraph (4), Article 16 paragraph (4) and/or Article 18 paragraph (3), subjected to first written warning.

- (2) If within the period of 7 (seven) working days after the first written warning was given, the Entrepreneur does not fulfill the provision as referred to in Article 10 paragraph (4), Article 16 paragraph (4) and/or Article 18 paragraph (3), the Entrepreneur is subjected to a second written warning.
- (3) If within the period of 3 (three) working days after the second written warning was given, the Entrepreneur does not fulfill the provision as referred to in Article 10 paragraph (4), Article 16 paragraph (4) and/or Article 18 paragraph (3), the Tourism Business registration is subjected to sanctions in the form of temporary freezing.

CHAPTER IX

TRANSITIONAL PROVISIONS

Article 23

- (1) Permanent License of Tourism Business or Tourism Business License which still valid and owned by the Entrepreneur prior to the enactment of this Regent Regulation shall temporarily be treated the same with Registration Certificate of Tourism Business.
- (2) Entrepreneur possessing the Permanent License of Tourism Business or Tourism Business License as referred to in paragraph (1) is obliged to apply a request of Tourism Business Registration and is obliged to have the Registration Certificate of Tourism Business within a period of 1 (one) year since the enactment of Regent Regulation.

CHAPTER X

CLOSING PROVISIONS

Article 24

The Regent Regulation shall come into force on the date of promulgation.

For public to recognize, instruct the enactment of this Regent Regulation by placing it in the Regional News of Mentawai Islands Regency.

Issued in Tuapejat
dated 21st of December, 2015
MENTAWAI ISLANDS REGENT

YUDAS SABAGGALET

Enacted in Tuapejat
dated 21st of December, 2015
REGIONAL SECRETARY
MENTAWAI ISLANDS REGENCY

IFDIL GUSTI

REGIONAL NEWS OF MENTAWAI ISLANDS REGENCY OF 2015 NUMBER
64

Annex I : Regent Regulation of Mentawai Islands
Number : 64 of 2015
Dated : 21st of December 2015
Concerning : Registration Procedures of Tourism Business

FORMAT OF APPLICATION OF REGISTRATION CERTIFICATE OF TOURISM
BUSINESS

COMPANY LETTERHEAD

To

the Head of KP2T
Mentawai Islands Regency
in-
Tuapejat

The undersigned hereto apply the request of Registration Certificate of Tourism Business (TDUP) as referred to in Regent Regulation of Mentawai Islands Number

1. Request of New TDUP* :
2. Request of Re-registration,
Change and/or Change of TDUP :

I. THE IDENTITY OF OWNER/MANAGEMENT/PERSON IN CHARGE*

1. Name :
2. Home Address :
3. Place/Date of Birth :
4. Phone/Fax Number :
5. E-mail Address :
6. ID Card/Passport Number :
7. Nationality :

II. THE IDENTITIY OF COMPANY

1. Company Name :
2. Company Address :
3. Phone/Fax Number :
4. E-mail Address :
5. Province :
6. Municipality/City :

- 7. District :
- 8. Village :
- 9. Status : PMA/PMDN/Others *
- 10. Postal Code :

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III. COMPANY LEGALITY

Company is in the form of Limited Liability/ Cooperative / CV/ Firm*

- 1. Establishment deed :
- a. Number & date of deed :
- b. Number & date of validity :

- 2. Change deed
- a. Number & date of deed :
- b. Number & date of validity :

IV. NET WORTH AND SHARES

- 1. Net worth of the company :
- 2. Shares (for foreign investment):
- a. Total shares value :
- b. Ownership composition :
- National :%
- Foreign :%

V. TYPE OF BUSINESS

- a. Tourism Travel Bureau
- b. Tourism Travel Agency

For consideration, I also attach the requirements as follows:

- 1. PHOTOCOPY OF COMPANY ESTABLISHMENT DEED (FOR LEGAL ENTITY)
- 2. PHOTOCOPY COMPANY CHANGE DEED (IF ANY)
- 3. PHOTOCOPY LEGALIZATION LETTERS OF LEGAL ENTITY OF PT FROM DEPARTMENT OF LAW AND HUMAN RIGHT
- 4. PHOTOCOPY OF ID CARD OF DIRECTRR/OWNER
- 5. PHOTOCOPY NPWP
- 6. PHOTOCOPY SIUP
- 7. PHOTOCOPY SITU
- 8. PHOTOCOPY HO
- 9. PHOTOCOPY IMB
- 10. TECHNICAL RECOMMENDATION

11. AMDAL/UPL/UKL

12. COLORED PHOTOGRAPH OF 4 X 6 AS MANY AS 2 SHEETS

Thus *we* make this Application Letter of TDUP truthfully and if in the future it turns out that the data/information and the notes are not true, then I am willing to cancel the TDUP we have and prosecuted in accordance with the provisions of legislation.

....., date.....20.....

..... (Company Name)

Stamp

Rp. 6000

.....(Name)

.....(Position)

Notes:

1. Cross the unnecessary*).
2. Write in CAPITAL LETTERS.
3. The application may be process if this form is completed and correct.

STATEMENT LETTER

The undersigned below :

Name :
Position :
Company :
Company Address :
.....
Company Office Address :
.....

hereby declare that the company office addressed/domiciled as I stated above is true.

Thus this Statement Letter is made truthfully and if in the future this Statement Letter is incorrect, then I am willing to be prosecuted in accordance with the prevailing laws and regulations and the TDUP of the company which has been issued to be canceled and revoked.

....., date.....20.....
..... (Company Name)

Stamp
Rp. 6000

.....(Name)
.....(Position)

MENTAWAI ISLANDS REGENT

YUDAS SABAGGALET

